

**Annual Corporate Meeting  
Klamath Family Head Start and Policy Council Joint Meeting  
Thursday, May 17, 2013  
Shilo Inn**

**Grantee Board Members Present:** Terry Kenfield, Chuck Jackson, Elizabeth Gordon, Ione Thomsen, Deborah Duran, Anne Malcom

**Staff Present:** Rhoda Keown, Tonya Ginestar, Deborah Noonan, Sylvia Cox , Cindy Walsh, Melinda Gomez, Gary Lueker, Kyrstin Gannon, Jon Faries

**Policy Council Members Present:** Kevin Raymond, Crystal Hopper, Stephanie Danielson, MaryAnn Rebose, Jinnie Moore, Sara Powers, Manuel Gonzales

**Terry Kenfield called the meeting to order at 4:34**

**Item #2**

**Additions to Acceptance of Agenda.** Remove item #13 Hiring Committee Recommendation. Chuck motioned to accept the agenda. Deborah seconded. Passed.

**Item #3**

**Approval of Policy Council Minutes from April:** The minutes were read and reviewed. Marianne motioned to accept. Sara seconded.

**Approval of Grantee Board Minutes from April:** The minutes were read and reviewed. Chuck motioned to accept. Deborah seconded. Passed.

**Item #4**

**Fiscal Report** – Looking at the budget year to date: Federally at 67%. State is at 83%. Working on getting the budget aligned for the 2013-2014 year. The fiscal department is trying to see what will be needed for summer maintenance projects and any additional cost allocations to project us through the summer months. Included is the Statement of Financial Report. Anne motioned to accept. Elizabeth seconded. Passed.

**Item #5**

**Director's Report:** Staffing has been put on hold in preparation for the reduction for school year 2013-2014. Teachers are continuing to take classes toward their BA in Early Childhood Education. The program is currently taking enrollment for the next school year. Lake County property has been purchased and the CDBG process has begun. Currently still writing grants for the Lakeview Project. We will be working on it throughout the summer in hopes to be ready by September 1, 2013. Ione motioned to accept. Deborah seconded. Passed.

**Non-Action Agenda**

**Annual Reports:**

**Item #6**

**Item #13**

**Hiring Committee Recommendation.** Removed from the agenda.

**Item #14**

**Policy Council Bylaws:** The Policy Council made minimal changes to the Bylaws. Some wording and strike out changes. The changes were under Executive Sections, Public meeting laws, and Hiring and Termination. Sara motioned to accept. Mary seconded. Passed.

**Item #15**

**ERSEA Plan:** The ERSEA committee reviewed the Criteria sheet and made no changes. We will continue with the same plan. Mary motioned to accept. Sara seconded. Passed.

**Item #13**

**Approval to submit Full Grant:** Approval to submit full grant with the 5% budget reduction for 2013-2014 school year. Andy motioned to submit the Federal and State grant. Jason seconded. Passed.

Meeting Adjourned: 5:30